



16.0 COMPUTER PROTOCOL

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16.1 REST AREA ON-SITE RAM COMPUTER PROTOCOL

Wisconsin Rest Area Maintenance (RAM) Program

Rest Area On-Site RAM Computer Protocol

Use of the on-site RAM computers is to be limited to RAM business purposes only. Only site managers should have log-in access to utilize the on-site computer. The computer may be used for RAM business purposes such as consulting the RAM website for program information and researching products and pricing. Seeking best practices in cleaning, landscaping or for maintenance tips may also be considered as legitimate RAM business pursuits. However, site managers must be conscious of limiting time spent utilizing the on-site computer and keep the priorities of assuring that the rest area building, and grounds are clean, safe and operational as the main daily focus.

E-mail should be checked only twice daily at approximately 10 A.M. and 3 P.M. for any messages or inquiries from WisDOT personnel or DSPN RAM staff. Responses should be dispatched as soon as possible, but not take priority over necessary site operations.

RAM managers should assure that the on-site computer is protected by dependable malware such as McAfee, Panda, Webroot or Bitdefender or as recommended by a trusted IT consultant. Malware should be updated regularly to assure proper protection.

Questions or concerns regarding on-site computer usage and protocol should be communicated to the DSPN RAM Operations Director.